

CONFIDENTIAL

By virtue of the authority vested in me as Director of Central Intelligence, it is directed;

A. The power and authority to take the following actions are hereby delegated to the Executive for Administration and Management with the power of successive redelegation where appropriate. He shall review, and authorize or approve in his discretion;

1. The appointment or termination of civilian employees and consultants for departmental and field services.

2. The transfer of civilian employees from one official station to another and the payment or reimbursement of all expenses incident thereto, including travel and the transportation of household goods, personal effects and dependents of such employees.

3. The payment of quarters and cost of living allowances to civilian employees stationed abroad.

4. The administration of the oath of office required by 5 U.S.C. 16.

5. Temporary duty travel, including travel from and to overseas posts, by civilian employees and consultants, and the payment or reimbursement of expenses incident thereto.

6. Applications for travel advances of vouchered funds not exceeding \$1,000.00.

7. Travel performed by civilian employees on account of an emergency or without prior authority and the payment or reimbursement of expenses incurred incident to such travel.

8. Travel by civilian employees incident to change of their official station.

9. Bonds of certifying officers, agent-cashiers, and surety bonds given as security for travel advances.

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*Revisions as indicated
made by DCT 15 Mar. 48*

10. Allowances in excess of lowest first-class rate by the transportation facility used where the lowest first-class accommodations are not available, or use of a compartment, or other accommodations, for purposes of [redacted] ILLEGIB

11. "Requisitions for Disbursing Funds" - Standard Form 1027 to provide available funds to cover expenditures by the CIG in the continental limits of the United States and abroad.

12. Enter into and sign contracts on behalf of the Government in accordance with existing law and regulations.

3. The powers and authorities delegated in Paragraph A, Sections 1-4 above may also be exercised by the Chief, Personnel Division or the Assistant Chief, Personnel Division.

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D. The powers and authorities delegated in Paragraph A, Sections 6, 9 and 11 above may also be exercised by the Chief, Finance Division or the Chief, [redacted]

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E. The powers and authorities delegated in Paragraph A, Section 12 above may also be exercised by the Chief, Services or the Assistant Chief, Services.

F. The Executive for Administration and Management is hereby authorized as my designee to consider, ascertain, adjust, determine, and settle claims for money only, as provided for in the Federal Tort Claims Act of 1946 [50 Stat. 843, 28 U.S.C. 921].

G. Outside the continental limits of the United States, the Chief of each Mission or Independent Station may authorize and approve temporary duty travel abroad within the theater of civilian employees whose official stations are located within their particular theater. The Chief of a Mission or Independent Station is hereby authorized to designate an officer or employee at the particular Mission or Independent Station to act and sign for him in the issuance of travel orders, the

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certification of true copies of various documents required in connection therewith, and certification of travel vouchers.

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H. The delegations with the above authorities dated 6 September 1946, and 1 March 1947, are hereby rescinded.

I. The effective date of this order is 24 July 1947.

/s/

H. R. HILLENKOETTER
Rear Admiral, USN
Director of Central Intelligence

cc: Ex. Of. Reg.
Central Records (2)
Return to - Mr. Houston
Stay back

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ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

DATE 08-19-88 BY 1 43

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